

**ISFA Events require you to Login to our website. Logging in saves you time and money!** By logging in, your information will be automatically populated into the form saving you time. Also, when you login, you are recognized as a member and receive special pricing, when applicable. *Feel free to save your credentials into your browser to save you even more time!*

Please review these helpful steps when Logging In or Registering for an Event.

When you register for any event at ISFA, once you click on the link to register, if you are not already logged in, you will be taken to a login screen.

**If you know your Login credentials** - Enter your username (*typically the email address we have on file for you*) and password and click Login. Skip to the **Registration Section** of these Instructions below for additional help registering for an event.

The screenshot shows a web browser window with the URL [https://isfa.memberclicks.net/index.php?option=com\\_mcform&view=ngforms&id=2007970#/](https://isfa.memberclicks.net/index.php?option=com_mcform&view=ngforms&id=2007970#/). The page is titled "Current Members and Existing Users" and "New Users".

**Current Members and Existing Users**

If you already have an account, sign in here. This will save you time in completing your registration. For Current Members who are existing users, be sure to Log In to secure your member pricing discount.

Username

Password

[Forgot Password](#)  
[Forgot Username](#)

**New Users**

If you are a new user, enter your email address below to login. You will be prompted to create (if a new email address) or reset your password (if your email is already on file).

If you are a Member who has not yet registered in the system, please enter your email address below and hit Register. Then, please contact Carol Wilhite at [carol@isfanow.org](mailto:carol@isfanow.org) so that she can identify your profile with the member company to ensure your Member pricing.

Email

By providing your email address, you agree to receive emails from International Surface Fabricators Association.

**moraware**

**ESTIMATING SOFTWARE**  
for Countertop Fabricators

**Quick Links**

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**Upcoming Events**

- Thu Jan 17, 2019  
[Interior Design Show](#)  
Category: Industry Events
- Fri Jan 18, 2019  
[Home + Remodeling Show](#)  
Category: Industry Events
- Mon, Jan 21, 2019

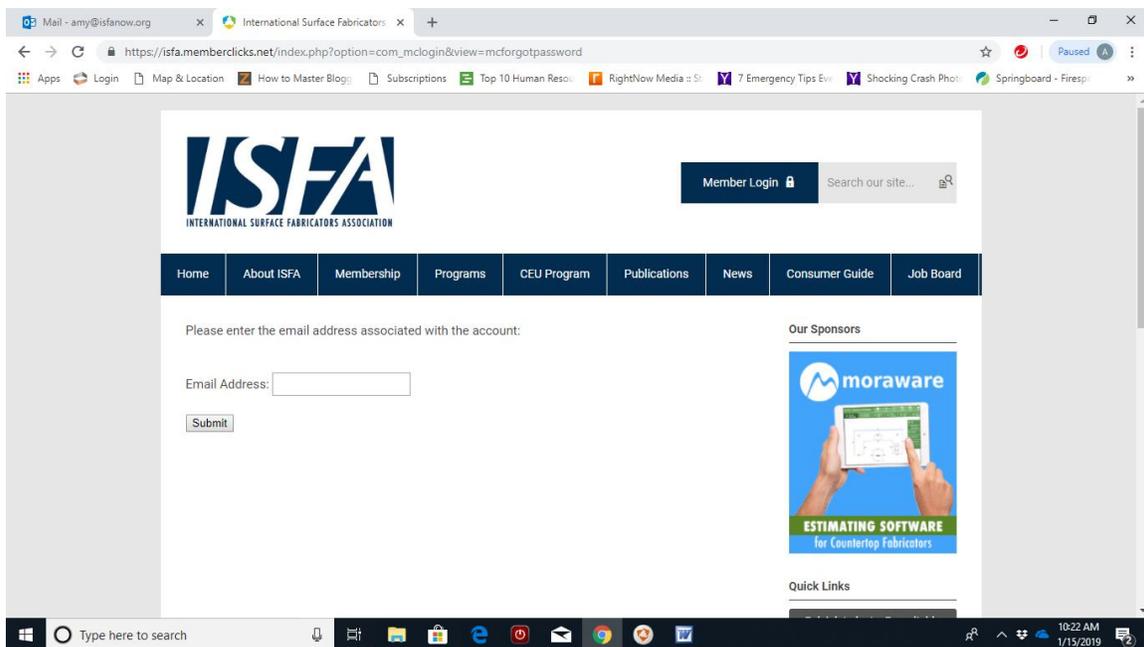
The Windows taskbar at the bottom shows the search bar with "Type here to search", several application icons, and the system tray with the date and time "9:33 AM 1/15/2019".

## If you are uncertain if you have a User Account

- If you have never been to our site before, but get our emails, use your email address as your username and follow the instructions below to reset your password.
- If you are unsure if you have a username, Click on the Forgot Username link (*see photo above*). Enter your email address and click Submit. If you have a User Account, you will receive an email with your username.
  - If you do not receive an email, please proceed as a New User- Enter your email address and click Submit. You will be prompted to create a Password.

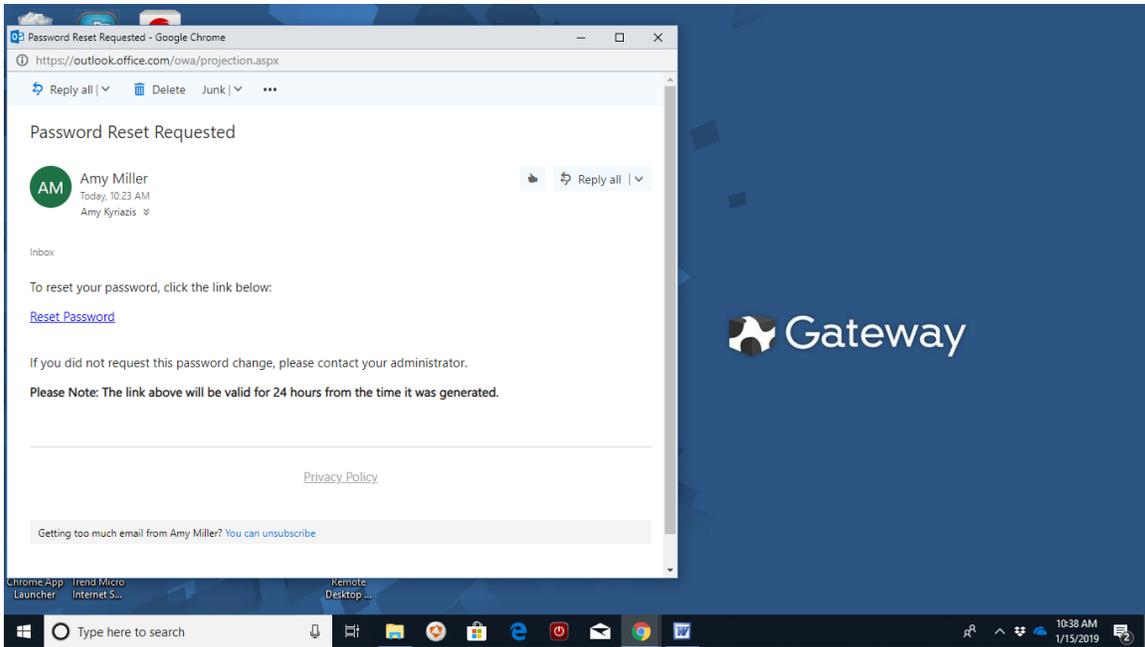
## If you do not know your Password

Click on the Forgot Password Link underneath the username section. You will be taken to the screen below.

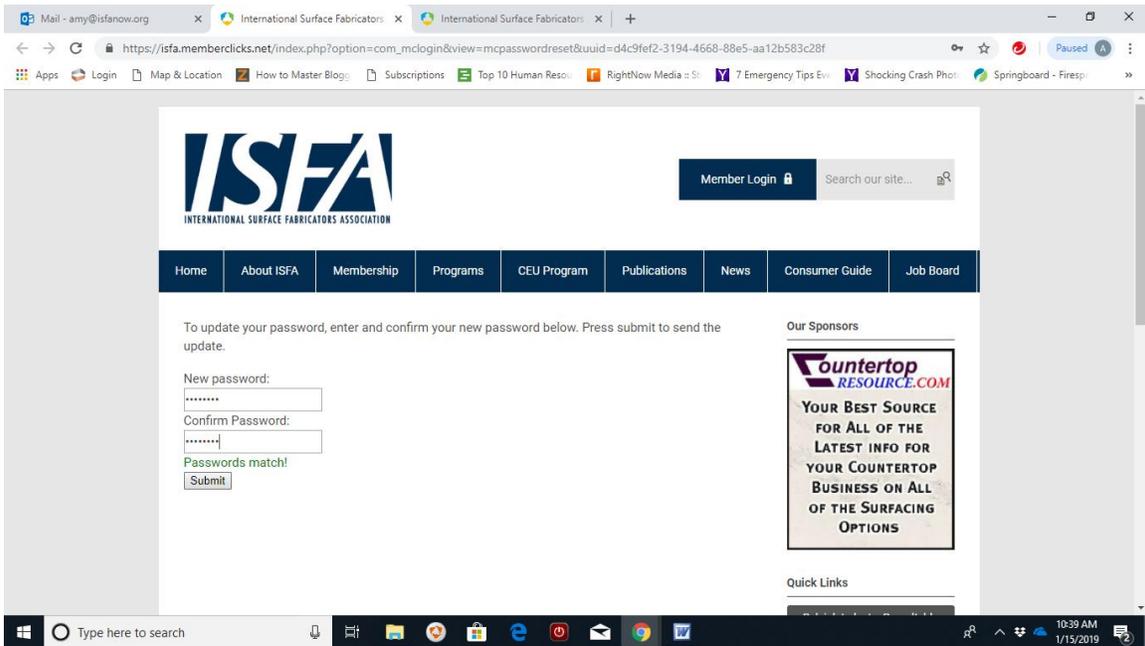


The screenshot shows a web browser window with the URL [https://isfa.memberclicks.net/index.php?option=com\\_mlogin&view=mcforgotpassword](https://isfa.memberclicks.net/index.php?option=com_mlogin&view=mcforgotpassword). The page features the ISFA logo (International Surface Fabricators Association) and a navigation menu with links: Home, About ISFA, Membership, Programs, CEU Program, Publications, News, Consumer Guide, and Job Board. A search bar and a "Member Login" button are also visible. The main content area contains the text "Please enter the email address associated with the account:" followed by an "Email Address:" label, a text input field, and a "Submit" button. To the right, there is a "Our Sponsors" section featuring an advertisement for "moraware ESTIMATING SOFTWARE for Countertop Fabricators" and a "Quick Links" section below it. The Windows taskbar at the bottom shows the time as 10:22 AM on 1/15/2019.

Enter your email address and click submit. You will receive an email with a link to reset your password:



Click on the Reset Password link and enter a new password, click Submit



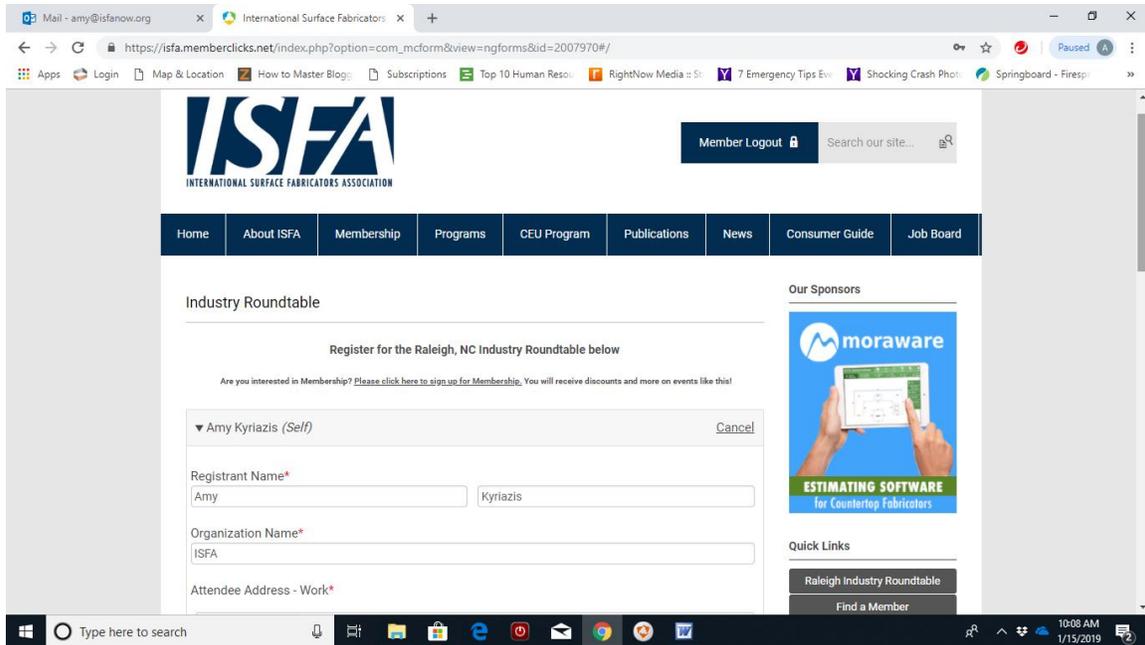
Return to ISFA's site and use your new credentials to Login.

## Registration Process

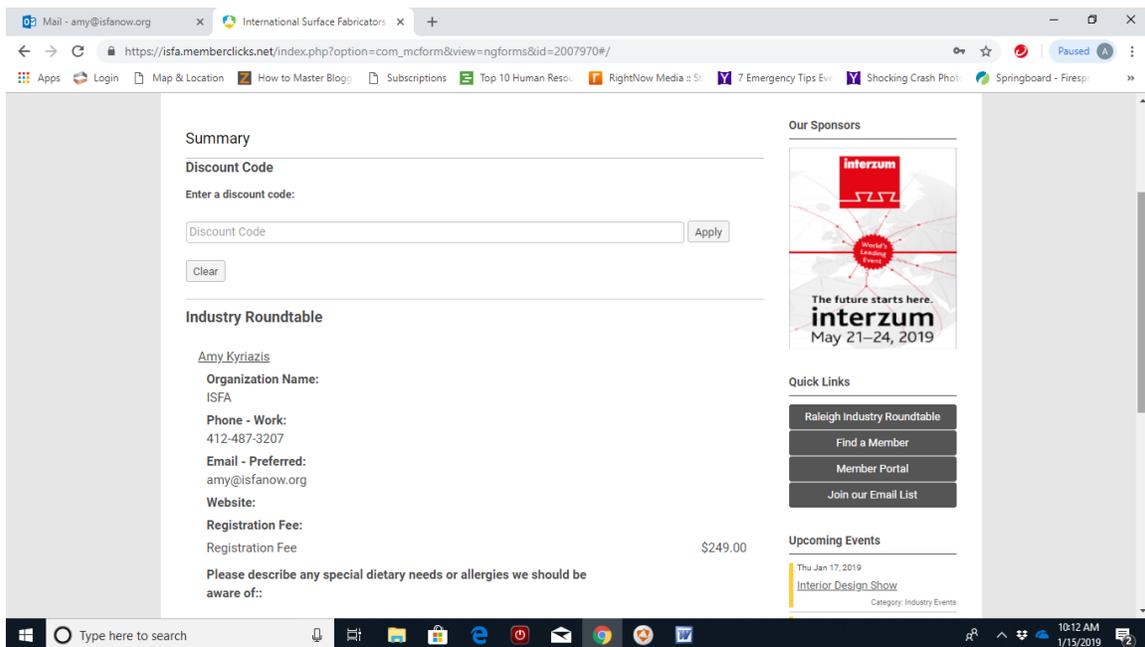
You will be taken to the registration screen for your event. (Some event screens may look slightly different).

The screenshot shows a web browser window displaying the ISFA (International Surface Fabricators Association) website. The page is titled "Industry Roundtable" and features a registration form for the "Raleigh, NC Industry Roundtable". The form includes two buttons: "Register Yourself" (highlighted in green) and "Register Guest". Below these buttons is a "Next" button. The website header includes the ISFA logo, a "Member Logout" button, and a search bar. A navigation menu contains links for Home, About ISFA, Membership, Programs, CEU Program, Publications, News, Consumer Guide, and Job Board. On the right side, there is a section for "Our Sponsors" featuring an advertisement for "interzum" (May 21-24, 2019) and a "Quick Links" section with a link to "Raleigh Industry Roundtable". The Windows taskbar at the bottom shows the time as 10:07 AM on 1/12/2019.

Click on Register Yourself and a window will expand – you will see the fields completed with the information we have on file for you. Proceed completing the form and correct any information as needed.



Once you complete the form, you will click **NEXT** to be taken to a summary screen



You will see that because I am logged in, I have automatically received the Member Pricing of \$249 for this event. If you have any type of additional Discount Code you will enter it here and click **NEXT**.

The final screen is the Payment Screen where you see your total and complete the payment information and then click **SUBMIT PAYMENT**. You will get a confirmation in the next screen as well as an email confirmation.